

Ribble Valley Borough Council

Constitution of the Council



Ribble Valley
Borough Council

www.ribblevalley.gov.uk

May 2021

CONTENTS

The Council's Constitution	(Pages 5 - 6)
Summary and Explanation	
What's in the Constitution	
How the Council Operates	
The Council's Staff	
Citizen's Rights	
Parts 1 and 2 - Articles of the Constitution	
Article 1 The Constitution	(Pages 7 - 8)
Article 2 Members of the Council	(Pages 9 - 10)
Article 3 Citizens and the Council	(Pages 11 - 12)
Article 4 The Council	(Pages 13 - 14)
Article 5 Chairing the Council	(Pages 15 - 16)
Article 6 Committees	(Pages 17 - 18)
Article 7 Joint Arrangements	(Pages 19 - 20)
Article 8 Officers	(Pages 21 - 24)
Article 9 Decision Making	(Pages 25 - 26)
Article 10 Finance, Contracts and Legal Matters	(Pages 27 - 28)
Article 11 Review and Revision	(Pages 29 - 30)
Article 12 Suspension, Interpretation and Publication	(Pages 31 - 32)
Part 3 - Responsibility for Functions	
Part 3 (1) Powers and Duties of the Council and its committees	(Pages 33 - 52)
Part 3 (2) Scheme of Delegation to Officers	(Pages 53 - 90)
Part 3 (3) Scheme of Delegation of Development Management and Countryside Matters . (Pages 91 - 96)	
Part 3 (4) Corporate Structure Chart	(Pages 97 - 98)
Part 3 (5) Political Structure Chart	(Pages 99 - 100)
Part 4 - Rules of Procedure	
Part 4 (a) Standing Orders	(Pages 101 - 128)
Part 4 (b) Addendum to Standing Orders	(Pages 129 - 130)
Part 5 - Rules of Procedure	
Part 5 (a) Rules with regard to access to meetings and related documents of the Council (Pages 131 - 138)	
Part 6 - Additional Documents	
Part 6 (a) Contract Procedure Rules	(Pages 139 - 172)
Part 6 (b) Financial Regulations	(Pages 173 - 228)
Part 6 (c) Corporate Write Off Policy	(Pages 229 - 236)
Part 7 - Codes and Protocols	
Part 7 (a) Code of Conduct for Members	(Pages 237 - 252)

Part 7 (b) Code of Conduct for Staff	(Pages 253 - 260)
Part 7 (c) Protocol for Member and Officer Relations	(Pages 261 - 268)
Part 7 (d) Whistleblowing Policy	(Pages 269 - 274)
Part 7 (e) Staff Disciplinary Procedure	(Pages 275 - 288)
Part 7 (f) Recruitment and Selection Policy	(Pages 289 - 310)
Part 7 (g) Scheme of Members Allowances	(Pages 311 - 320)